

## **Collection Development Policy**

The Haston Library supports self-education and community involvement through free access to information and a variety of programs and services for all ages in a welcoming atmosphere.

### **COLLECTION DEVELOPMENT AND INTELLECTUAL FREEDOM**

The library affirms and upholds the [Library Bill of Rights](#)<sup>1</sup>, the [Freedom to Read Statement](#)<sup>2</sup>, and the [Code of Ethics](#)<sup>3</sup> of the American Library Association.

### **GENERAL PRINCIPLES & GUIDELINES**

The Director or Librarian will use the following guidelines in selecting materials for the library:

- Fulfill the requests and respond to the general interests of library patrons
- Read reviews and articles from established publications such as Booklist, Kirkus Reviews, the New York Times Book Review, etc.
- Add local and state authors to the Vermont collection on a regular basis
- Keep non-fiction collections as current and relevant as possible
- Maintain fiction and picture book collections that are well-balanced between popular and “classic” titles
- Weigh costs and benefits of materials to the library and its collections

### **COLLECTION MAINTENANCE**

Maintaining a contemporary, useful, and attractive collection requires the periodic weeding or de-selection of materials. Anything that is in poor condition may be withdrawn (and replaced, if necessary), and materials that are out of date, unused for long periods, or which no longer meet selection criteria will be removed from the collection. Any materials deemed historically or locally significant, such as those found in the Vermont Collection, should not be weeded unless in very poor condition. “Classics” and other works of literary or cultural significance should be kept in the collection, regardless of circulation, pending periodic review by the Director or Librarian. Discarded materials may be placed on the “free cart,” sold in book sales, donated to other institutions, or recycled.

---

<sup>1</sup> <https://www.ala.org/advocacy/intfreedom/librarybill>

<sup>2</sup> <https://www.ala.org/advocacy/intfreedom/freedomreadstatement>

<sup>3</sup> <https://www.ala.org/tools/ethics>

## **GIFTS AND DONATIONS**

[Haston Library Gift Policy](#)<sup>4</sup>

## **CHALLENGED MATERIALS**

[Haston Library Request for Reconsideration of Resources](#)<sup>5</sup>

## **RESTRICTIONS ON USE**

In general, there are no restrictions on the use of materials. Responsibility for materials used and/or read by children rests with their parents or guardians, and the selection of materials for the library is not restricted by the possibility that children may have access to them.

## **POLICY REVISION**

This policy will be periodically reviewed by the Director and the board to make sure it remains up to date in meeting the needs of the library and the community.

---

<sup>4</sup> <https://franklinhastonlibraryvt.org/wp-content/uploads/2023/05/Haston-Library-Gift-Policy.pdf>

<sup>5</sup>

<https://franklinhastonlibraryvt.org/wp-content/uploads/2023/09/Haston-Library-Request-for-Reconsideration-of-Resources.pdf>