

Haston Library Procedure for Materials Reconsideration

The Haston Library's collection of books, movies, and other materials is continually developed and maintained by the Library Director with the American Library Association's [Library Bill of Rights](https://www.ala.org/advocacy/intfreedom/librarybill)¹ and [Freedom to Read Statement](https://www.ala.org/advocacy/intfreedom/freedomreadstatement)² serving as guides. In the event that a patron (who must be a resident and/or taxpayer in the Town of Franklin, VT) wishes to formally protest an item in the collection, they will be given a copy of the Library Bill of Rights and the Freedom to Read Statement and asked to review them before proceeding further. After doing so, they may submit a Request for Reconsideration of Library Resources form to the Director. The following steps will then be taken:

1. The Director will thoroughly review the material and will inform the Haston Library Board of Trustees of the request. The request will be added to the board's agenda for the next regularly scheduled meeting. The patron will be notified of the date and time of this meeting.
2. At the next regularly scheduled meeting, the Director will give their recommendation to the board. The patron will be given the chance to speak at the meeting. The board has the right to limit the time allotted. The board may create an ad hoc committee to review the material.
3. The board will choose to make a decision then or defer a decision until the next regularly scheduled meeting.
4. Once a decision has been made, the patron will receive a letter in writing within 10 business days that states the decision of the board and the reason for their decision.
5. The decision of the board is final.
6. The material(s) in question will remain in the collection during the process.

¹ <https://www.ala.org/advocacy/intfreedom/librarybill>

² <https://www.ala.org/advocacy/intfreedom/freedomreadstatement>