

Haston Library Non-Traditional Item Lending Policy

The Haston Library maintains a collection of non-traditional items (“Library of Things”) for lending to patrons in good standing. These items may have lending criteria which differ from traditional items, as determined by the Library Director and enumerated in a Lending Agreement.

Lending Criteria

1. Age restrictions: Items may be restricted to borrowers over a certain age.
2. Lending period: Items may have lending periods that differ from traditional items.
3. Renewals: Items may have renewal restrictions that differ from traditional items.
4. Liability waiver: A signed liability waiver may be required for specific items.
5. Usage and handling instructions: Items may have specific usage and/or handling instructions.
6. Repair or replacement fees: A repair or replacement fee may be charged for items that are damaged or not returned.

Lending Agreements

The Board of Trustees and the Library Director will maintain a template for a Non-Traditional Item Lending Agreement, which can be completed with the above criteria. A table of the lending terms for each item shall be kept at the circulation desk, and be available to the public. The Library Director may waive the need for a Lending Agreement at their discretion.

Haston Library Non-Traditional Item Lending Agreement

Name (please print)

Library card number

Item(s)

Lending period/renewal

- I affirm that I am _____ years old or older and a library patron in good standing.
- I agree to use care when handling this item, to use it in a safe and proper manner, and to return it to the circulation desk clean and undamaged. If applicable, I have read and agree to follow the Usage and Handling Instructions for this item.
- I acknowledge that the library is not responsible for any injury, loss, or damage that may occur from use. If applicable, I have read and signed a Liability Waiver.
- I understand that if the item is damaged or not returned, I am liable for repair or replacement costs as listed below.

Item

Replacement Cost

Date checked out

Due date

Patron signature

Contact phone or email

To be completed by Library Staff

Date returned _____

Condition _____

Initials _____

Haston Library Liability Waiver

I agree to release the Town of Franklin and the Haston Library, its trustees and employees, from any and all liability associated with the use of the item(s) listed below, including but not limited to personal injury, property damage, or any other consequences. I waive any and all claims, actions, demands, or lawsuits of any kind or nature.

Name (please print)

Library card number

Item(s)

Signature

Date

