

Haston Library
Board of Trustees Meeting

Librarian: Kathleen Engstrom

Assistant Librarian: Linda Childs

May 7, 2015 Draft minutes

Call to Order: 6:15pm

Attendance:

Present: Kathleen Engstrom, Librarian

Trustees Present: Bryant Reynolds, Sue Clark, deb Grennon, Nancy Magnant

Trustees Absent: Jennifer Bright, Nancy Jewett, Carole Richards

Approval of Reports:

Librarian including



summary—Wow!

Motion-Sue

Second-Nancy

Discussion- Summary of VELI Conference- given a lot of manipulatives. VELI is looking for Family or Friends caregivers and motivating libraries to find participants were given handouts to give away. Karen Gates will be organizing story-hour July through August.

All approved

Financial

Motion- Sue

Second-Deb G

Discussion: Kathleen gave additional breakdown of donations and capital expenses; Book drop was given from; Fundraisers go into the budget to offset annual expense; donations and grants are designated for a purpose and do not affect the revenue. Eben Racine funds are not easily found in ledger.

All approved

Minutes

Motion-Sue

Second-Nancy

Discussion: new format, ok.

Did we get the leak fixed? No we did not. Ceiling still needs repair too-town will do...

We are worried about the pillars, also the water is low in Franklin

All approved

Correspondence

Awarded \$1000 seed grant and will try to get a banner for children's garden. Correctional center prints those too. VLA press release shows proposed cuts; These will affect Interlibrary loans, summer reading, access to trainings, consultants (which are librarian's lifeline); Kathleen gave deb list to write thank-yous; VT Astronomical Society has offer to buy an upgraded telescope \$350 which could be loaned to patrons and take on the programming. Kathleen will contact Brownell and Montgomery Library to see their policy. Timeline and patron base for usage are of concern based on the cost. Does it fit into the budget? Kathleen is suggesting that we use recent donation money because it

Motion Sue moved to table telescope discussion until next meeting.

Second: Nancy

All approved

Board of Trustees

Bryant Reynolds, Chairman

Jennifer Bright

Nancy Jewett

Nancy Magnant, Vice Chairwoman

deb Whitney Grennon, Secretary

Carole
Susan



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Old Business:

Book Drop--we have seen it!

Needs to be attached and have the plaque attached —the inside is very impressive with a lot of cushion and netting. The plaque needs to be stainless steel—Sue will look into it

Memorial Day Parade- May 25th at 10:30 meet here in library parking lot at 9:00am

Looking for superhero costumes, police, fire, Spiderman, etc., dog

School has superhero capes, etc. Nancy will check to see if we can borrow stuff

Linda will get the candy for us to hand out; Board members will each get candy

Summer reading flier change to "2015" instead of "2014"

Strategic Planning Update:

Motion-Brian to table

Second-Sue

Discussion: Deb thinks good idea since Jennifer is in Montreal

All approved

Other Updates:

Reception-Could we have a reception for the Ploofs and the Racines

—Yes! Once we get the signage and installation for book drop

Fourth of July —bake sale and cookbook sale

Cookbook- Sue reported \$1405 in ads and sponsors, almost done recipes. Cost of printing is \$2.62 for 100 page Spiral-bound book; sell price of \$5; LCCA Lake Carmi Camper's Association will not charge us to advertise it; there is a beautiful ad with seniors from Franklin.

Motion- Nancy moved to print 150 and ask if we can have a second printing

Sue second

All approved

Summer Reading Programs –

Brochures are done, discussion and clarification regarding the fiscal year. Kathleen will ask if we can hold the Seed Grant check until July 1st because of the new fiscal year.

Camps cost money and some concerns were raised that it is not benefiting the Library, but library is doing the work of registering the camps. We would like to discuss this ahead of time planning next year.

Discussion and thoughts shared about library programs being free and affordable.

Hightate has charged camps for local performers; the Haston has done it for two years.

Gifting Policy Approval

Motion-Sue moved to approve as presented

Second-Nancy

Discussion: compared to St. Albans this is quite sufficient; Do gifts need to be used in the same year gifting happens? Spending gifts this way falsely inflates the budget. Discussion that town does not budget for such money (unanticipated) and Haston should keep this practice. Budget determines what the money is spent upon unless it is designated.

All approved

Other Business:

Board of Trustees

Bryant Reynolds, Chairman

Jennifer Bright

Nancy Jewett

Nancy Magnant, Vice Chairwoman

deb Whitney Grennon, Secretary

Carol
Susan



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Policies and By-laws tabled

Board wishes to will finish Strategic Plan first and to take a single section at a time.

Other Business continued:

Fundraiser possibility

Jessie and Carrie are having a contra and round dance on June 13 and ? Fundraiser for Haston

- Thank you but we have too much right now.

Next Meeting:

June 4, 2015 at 6pm

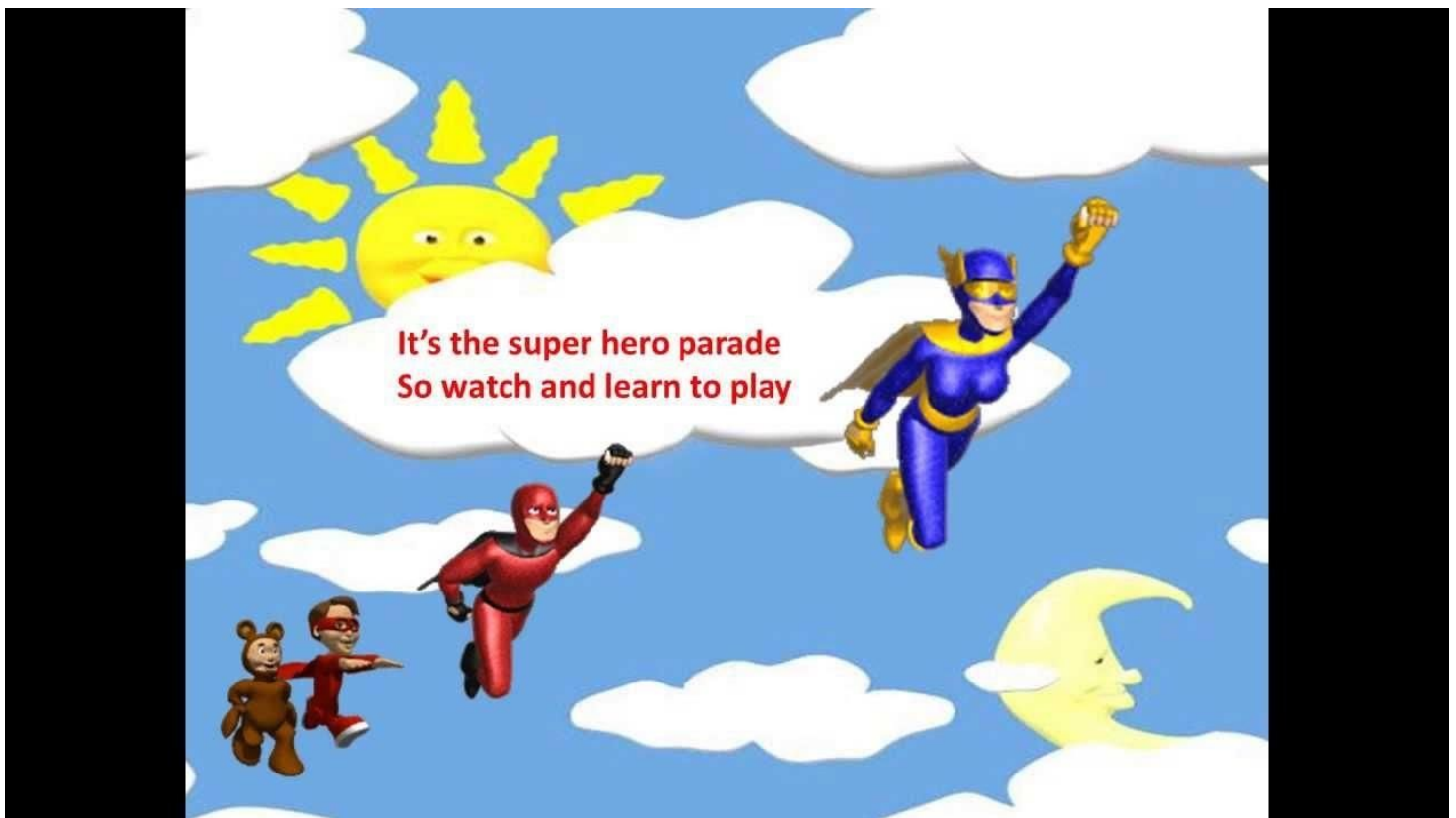
Adjournment: 7:55pm

Motion-Nancy

Second-Sue

All approved

Respectfully submitted by deb Whitney Grennon



Board of Trustees
Bryant Reynolds, Chairman
Jennifer Bright Nancy Jewett
Nancy Magnant, Vice Chairwoman
deb Whitney Grennon, Secretary

Carol
Susan **EVERY
HERO
HAS A STORY**