

DRAFT

Haston Library

Board of Trustees Meeting

September 4, 2014

Members Present: Bryant Reynolds, Sue Clark, Carole Richard, Karen Gates, Art LeDuc, Linda Hartman and Librarian Kathleen Engstrom

Members Absent: Jennifer Bright

Public: No Comments

Call to Order: 6:05 PM by Bryant

Approval of Reports:

Librarian's Report: Motion to approve by Sue. Seconded by Jennifer. All in favor, motion passed.

Financial Report: Motion to approve by Linda. Seconded by Art. Again we discussed taking money out of books line and add "Membership" line, Kathleen will take care of this for 2014-2015 budget. All in favor, motion passed.

Minutes: Motion to approve minutes of August 7, 2014 by Karen. Seconded by Carole. All in favor, motion passed.

Correspondence: None

Old Business:

- Community forum on Aug. 13, 2014 at Felco room had about 10 people attend. Generally everyone was happy with the library services. We could add links to our website for other organizations.
- The bookcase RFQ's are still on hold.
- Adult room ceiling was painted by Bryant and Sue. The light has been fixed but the outlet is questionable.
- Harvest Hoedown will be October 11th at 7pm. Advertising is out.
- Geek the Library Photo Opening on October 6th at 7pm. Need picture frames and we will serve punch.
- A list of general maintenance needs has been compiled and will be sent to the selectboard. Sue suggested to write an accompanying letter.
- Strategic planning needs to be written up and then the board will help with the three-year plan proposal.

New Business:

- Art was confused about the trustee maintenance position. He is still having difficulty with the bookdrop. It was suggested to put an ad on the library list serve. A new cookbook was suggested to fund raise for a new bookdrop. Everyone will brainstorm ideas for next year project.

Other Business:

- Everyone was asked to bring comments for the personnel evaluation process to be completed by December meeting.
- Diane Gates made a presentation which we decided was not appropriate for the library to become involved in.
- It was suggested to have a picture taken on Oct 6th at 6:45pm by the Wright bench with others involved in the purchase. Linda will contact each organization. The intent is to send the picture to Kelly Wright's son.

Adjourned at 6:45pm by Linda/Carole
Next Meeting: Thursday, Oct. 2, 2014 at 6:00pm
Respectfully submitted: Susan E. Clark