

**Haston Library**  
**Board of Trustees Meeting**

Librarian: Kathleen Engstrom

Assistant Librarian: Linda Childs

April 2, 2015 Draft minutes

Call to Order: 6:15pm

Attendance:

Present: Kathleen Engstrom, Librarian

Trustees Present: Sue Clark, Carole Richard, deb Grennon, Nancy Magnant, Nancy Jewett

Trustees Absent: Jennifer Bright

Approval of Reports:

Librarian

Motion-Sue

Second-Carole

Discussion-Statistics include knitting, adult book discussion group, Lego Thursdays; Kathleen attended webinar, professional development for data system, catalog, patrons

All approved

Financial

Motion-Nancy M.

Second-Carole

Discussion: Bryant provided overview and clarification for new members

All approved

Minutes

Motion-Carole

Second-Nancy J

Discussion: look good

All approved

Correspondence:

LED lighting for Children's room, entrance, track lighting, YA room; town is paying

Ken Whitehead will be doing this, hired by town

Received summer performance grant, \$100 covers partial performance costs

Old Business:

Book Drop Purchase Decision

Motion-Sue moved to purchase

Second-Carole

Discussion: Ora Ploof memorial \$ plus Marshall/Collette donation paid for book drop

Shipping will be paid from fundraising

The Ploof's check included \$25 from memorial Mildred Morton

All approved

Strategic Planning Update:

Motion-Bryant

Second-Sue

Discussion: will discuss when Jennifer returns

All approved

Other Updates:

Budget-no discussion; already explained

Board of Trustees

Bryant Reynolds, Chairman

Jennifer Bright

Nancy Jewett

Nancy Magnant, Vice Chairwoman

deb Whitney Grennon, Secretary

Carole Richa  
Susan Clark



**Haston Library**  
**Board of Trustees Meeting**

Librarian: Kathleen Engstrom

Assistant Librarian: Linda Childs

Cookbook-Carole is proofreading- recipes and ads due April 25<sup>th</sup>

People can sponsor or place ad or provide recipe.

Gifting Policy Approval—tabled

Ceiling Leak Repairs-repair roof first

Leak in children's room –building repairs are attended to by town / Select board

Second Floor Fan-will repair bell when ceiling is repaired due to height-

Also pillars will be fixed with new base this summer-

Racine plaque for book case—

Sue will discuss with Howard Deuso and order/gold with black inscription plaque only

**New Business:**

Trustee Committee Appointments by volunteer process

Personnel- Nancy M, Bryant, Sue

Maintenance- Bryant

Strategic Plan- Nancy J, Jennifer

Volunteers-

Motion-Sue

Second-Nancy M.

Discussion: no need for this committee right now, Kathleen is handling

All approved

Technology-

Motion-Sue

Second-Carole

Discussion: Fortunate to have volunteer in the profession, good for now

All approved

Fundraising-Carole, Nancy M., Sue

Morton memorial Donations-\$125

deb will notify family of list; Kathleen will get list and contact information to deb

Summer Reading Program –as discussed earlier/Presenters are scheduled/programs Thurs/Sat

Story hour will continue Saturdays / program will be on website in May

Memorial Day Parade-Theme heroes

Bryant will dress up as Superman

Bryant explained the decorating process for the day.

Also kids with superhero costumes will be invited to ride the float.

Other Business: Policies and By Laws need attention, will finish Strategic Plan first

Next Meeting: May1, 2015 at 6pm

Adjournment: 7:55pm

Motion-Carole

Second-Sue

All approved

Respectfully submitted by deb Whitney Grennon

Board of Trustees

Bryant Reynolds, Chairman

Jennifer Bright

Nancy Jewett

Nancy Magnant, Vice Chairwoman

deb Whitney Grennon, Secretary

Carole Richa  
Susan Clark

