

Haston Library Trustees

Meeting Minutes for December 3, 2015

Call to Order

Bryant called the meeting to order at 6:05 pm

Attendance

Nancy Theresa Jewett, Nancy Beth Magnant, Kathleen Engstrom, Bryant Reynolds, Sue Clark, deb Grennon, Carole Richard, Jennifer Bright

Citizen comments

None present

Approval of

Librarian's Report & Librarian's summary

Motion: Sue moved to approve both

Carole seconded

Discussion: There will be a discussion about snowshoes in correspondence

Vote: All approved, motion passed

Financial Report

Motion: Nancy Theresa moved to approve

Carole seconded

Discussion: There telescope and cookbooks are combined in a line item expense \$930.14

Vote: All approved, motion passed

Meeting minutes

Motion: Sue moved to approve minutes from November

Carol seconded

Discussion: Courier will be less than we \$760, Kathleen will get the exact figure soon

Vote: All approved, motion passed

Correspondence

Summer Reading Program Banner - The Haston Library photo was chosen for summer programming 2016 statewide!

The Haston Library will receive seven free Pairs of Snowshoes (lowest retail cost \$80each) from Rise Vermont - Library will develop policy

Rise VT is a program through Northwestern Medical Center for healthy living
Green Mountain Library Consortium membership renewal 2016

The VT Department of Libraries and Green Mountain Library Consortium is composing a courier service for all libraries - will be work for Kathleen to submit information to VT Department of Libraries

Annual Report was submitted

Old business

Staff evaluations

-Linda got copy of hers, and Kathleen got copy of hers

Review Haston Library by-laws

-Committee met and will meet after Nov 15

-Got halfway through the bylaws and rewording some. It is more concise and used VT Department Of Libraries as guideline documents. Committee is reviewing the draft and will be more changes. Some need to be reviewed further. Friends of the Library has not been too successful.

-Bryant would like the bylaws to be done before January meeting

Haston Library Fund -Report -done and overdone, complete

Time capsule in column

-Nov 28 installed, yes no event happened. there is shimming to be cleaned up. The base may be redone after winter. Columns in the past had air circulation and no place for water to escape. They had to take the feet off the column so that the base would fit under the column, which it made it unlevel. The group missed Tim Hopkins. Perhaps the issue will be brought up in the spring again.

Trustees Conference Report -They did a lot about new and innovative programming, librarians presented. Community connections monthly meetings, sharing resources by selectboard, opera house, historical society, library, churches. All the groups met and decided what community needs and had a nice event at holiday time.

Volunteer Plaque is engraved and installed, Sue Clark took it to be done/\$20 cost

Town Report

-Due first week January -Bryant and Kathleen will email to board

Telescope policy & Borrower's Agreement

The plan for now is that the telescope will be used by individuals, however the Trustees hope that it will be used for programming in the future

Budget committee

Thanks to Nancy, Sue, Carole for helping Bryant and Kathleen. The board discussed the budget and will complete in executive session

Motion: Sue moved to go into executive session for the purpose of discussing personnel at 6:55pm

Carol seconded

Vote: Motion passed unanimously

Jennifer made motion to come out of executive session

Nancy Theresa seconded

Vote: Motion passed unanimously at 7:25pm

Bryant moved to go back into regular session

Carol seconded

Vote: All approved motion passed

Jennifer motion to increase in salary rate of 1.7% for the year 2016-2017 year of library employees

Nancy Theresa seconded

Vote: Motion passed with four In favor, two opposed, one abstain

Jennifer moved to approve budget as presented with the increase of salary

Deb seconded

Vote: Motion passed unanimously

New Business:

Children's Room bookcases- would like to look at Colburn fund and what would it build

there is \$1200 about there, Colburn wanted bookcases and plaque. Ken Kane built the other bookcases for a great price; Kathleen will ask him what he can do.

Kathleen will get ideas and prices

The computer is sitting on the small table- Kathleen feels that this project is a priority

Other business:

Next Meeting Saturday, January 9, 2016