HASTON LIBRARY TRUSTEES

Meeting Minutes for February 13, 2016

Call to order
Bryant called meeting to order at 1:08PM

Agenda Amendments
Nancy M. inquired about Haylee making posters to promote reading.
All agreed that would be good.

Attendance
Kathleen Engstrom, deb Grennon, Carole Richard, Bryant Reynolds,
Nancy Magnant, Sue Clark

Comments from Citizens Present
none present

Approval of

Librarian’s Report & Librarian’s summary

Motion: Sue C. moved to accept
Carole R. seconded
Discussion: Trustees discussed storytime
attendance this week-kids everywhere making
Valentines :)
Vote: Motion passed unanimously

Financial Report
Motion: Nancy M. moved to accept
Carole R. seconded
Discussion: Trustees noted that there is $1000 in income which
is included in the budget expenditures planning and should not
be spent twice.
Vote: Motion passed unanimously

**Meeting Minutes for January 9, 2015**

Nancy M. moved to accept
Sue C. seconded
Discussion: Clarify correspondence section 24.02 is $23.02
All approved with clarification

**Meeting Minutes for December 3, 2015**

Motion: Sue C. moved to accept
Carole R. seconded
Discussion: none
Motion passed unanimously

**Correspondence**

*Schwan’s check* $11.83

*Patron holds* for all libraries- can happen at any consortium library

*Delivery service* started January 25th- takes a bit longer

*Overdrive integration*- Listen Up! VT February 1- suggestion of mini-course with hard copy handouts to assist users with this service

*40 donated DVDs* - from St. Albans Free Library- are being circulated

**Old Business:**

**Review Haston Library By-laws and Policies:**

Chair Bryant recommends review for next meeting so trustees can make suggestions for edits.

Motion: Sue moved to table the By-laws until March meeting
Carole R.seconded
Discussion: March meeting we shall discuss suggestions and make edits, leaving 30 days to post approval in April. That procedure is consistent with our current bylaws.Trustee work will be right on track.

Vote: Motion passed unanimously
**Children’s Room Bookcases:**
Ken Kane’s Estimate includes materials & installation no more than $1400

  Motion: Sue Moved to accept the bid  
  deb G. seconded  

  Discussion: The children’s computer outlet needs to be moved. Trustees agreed that Kathleen should call Ken Whitehead. Kathleen agreed to call.  
  Vote: Motion passed unanimously

**Town Meeting Lunch fundraiser:**
Trustees discussed and amended the list for donations as appropriate. Bryant will arrive at 8am, polls open at 7am. Kathleen will inform selectboard of plans to have powerpoint, table needs and book checkout service. Trustees will arrive as soon as possible by 9am. List will be updated/revised by deb G.

**New Business:**

**Federal Mileage Rate**- $0.54

  Motion: Nancy M. moved to stay in line with the town procedures which is to follow the federal rate, changing each year.  
  Carole R. seconded  

  Discussion: This makes sense, keeps consistent with town  
  Motion passed unanimously

**Snow Removal**- Fire marshall -

  Motion: Sue moved to talk to select board regarding front door snow and front walk snow removal  
  deb G. seconded
Discussion: Sue will do the talking

Motion passed unanimously

**Morton donation** money for Children’s Garden Sign=$189 is slated for purchase of sign. Kathleen had a quote for $300. Sue said Carolyn Perley might do it if library pays for materials. Sue will get Kathleen the contact information and Kathleen will inquire.

**Hopkins donation** money for whiskey barrel planters. Two Planters cost $40 and will be used for herb garden.

Motion: Sue C. moved to use $40 for planters
deb G. seconded

Motion approved unanimously

**Other Business:**

None today

**Executive Session:**

None today

Motion: Sue moved to adjourn
Carole seconded

Vote: Motion passed unanimously

Meeting adjourned at 2:35

Next Meeting: 1 pm, Saturday, March 12th, 2016