



HASTON LIBRARY TRUSTEES

Meeting Minutes for February 13, 2016

Call to order

Bryant called meeting to order at 1:08PM

Agenda Amendments

Nancy M. inquired about Haylee making posters to promote reading.
All agreed that would be good.

Attendance

Kathleen Engstrom, deb Grennon, Carole Richard, Bryant Reynolds,
Nancy Magnant, Sue Clark

Comments from Citizens Present

none present

Approval of

Librarian's Report & Librarian's summary



Motion: Sue C. moved to accept
Carole R. seconded

Discussion: Trustees discussed storytime
attendance this week-kids everywhere making
Valentines :)

Vote: Motion passed unanimously

Financial Report

Motion: Nancy M. moved to accept
Carole R. seconded

Discussion: Trustees noted that there is \$1000 in income which
is included in the budget expenditures planning and should not
be spent twice.

Vote: Motion passed unanimously

Meeting Minutes for January 9, 2015

Nancy M. moved to accept

Sue C. seconded

Discussion: Clarify correspondence section 24.02 is \$23.02

All approved with clarification

Meeting Minutes for December 3, 2015

Motion: Sue C. moved to accept

Carole R. seconded

Discussion: none

Motion passed unanimously

Correspondence

Schwan's check \$11.83

Patron holds for all libraries- can happen at any consortium library

Delivery service started January 25th- takes a bit longer

Overdrive integration- Listen Up! VT February 1- suggestion of mini-course with hard copy handouts to assist users with this service

40 donated DVDs - from St. Albans Free Library- are being circulated

Old Business:

Review Haston Library By-laws and Policies:

Chair Bryant recommends review for next meeting so trustees can make suggestions for edits.

Motion: Sue moved to table the By-laws until March meeting

Carole R. seconded

Discussion: March meeting we shall discuss suggestions and make edits, leaving 30 days to post approval in April.

That procedure is consistent with our current bylaws. Trustee work will be right on track.

Vote: Motion passed unanimously

Children's Room Bookcases:

Ken Kane's Estimate includes materials & installation no more than \$1400

Motion: Sue Moved to accept the bid
deb G. seconded

Discussion: The children's computer outlet needs to be moved. Trustees agreed that Kathleen should call Ken Whitehead. Kathleen agreed to call.

Vote: Motion passed unanimously

Town Meeting Lunch fundraiser:

Trustees discussed and amended the list for donations as appropriate. Bryant will arrive at 8am, polls open at 7am. Kathleen will inform selectboard of plans to have powerpoint, table needs and book checkout service. Trustees will arrive as soon as possible by 9am. List will be updated/revised by deb G.

New Business:

Federal Mileage Rate- \$0.54

Motion: Nancy M. moved to stay in line with the town procedures which is to follow the federal rate, changing each year.

Carole R. seconded

Discussion: This makes sense, keeps consistent with town
Motion passed unanimously

Snow Removal- Fire marshall -

Motion: Sue moved to talk to select board regarding front door snow and front walk snow removal
deb G. seconded

Discussion: Sue will do the talking

Motion passed unanimously

Morton donation money for Children's Garden Sign=\$189 is slated for purchase of sign. Kathleen had a quote for \$300. Sue said Carolyn Perley might do it if library pays for materials. Sue will get Kathleen the contact information and Kathleen will inquire.

Hopkins donation money for whiskey barrel planters. Two Planters cost \$40 and will be used for herb garden.

Motion: Sue C. moved to use \$40 for planters

deb G. seconded

Motion approved unanimously

Other Business:

None today

Executive Session:

None today

Motion: Sue moved to adjourn

Carole seconded

Vote: Motion passed unanimously

Meeting adjourned at 2:35

Next Meeting: 1 pm, Saturday, March 12th, 2016

