

Haston Library Trustee Meeting March 19, 2016

Bryant called the meeting to order at 1:05. Present were trustees Linda Hartman, Nancy Jewett, Sue Clark, Bryant Reynolds, Carole Richard, and Nancy Magnant and Library Director Kathleen Engstrom.

The Library Director reported that the building was having heating problems and there has been essentially no heat for the last two weeks. The problem has been addressed but not solved. There was also a short discussion about the Early Literacy Program. The director's report was accepted as presented.

The Financial Report centered on the cookbook. Total income including both cookbook sales and advertising came to \$2491.15. Costs were \$519.15 leaving a profit of \$1972.40.

Sue Clark moved that we accept the minutes as written; Nancy Jewett seconded. There was discussion concerning the \$11.83 from Schwan's Ice Cream. Linda Hartman explained that there is a code # that can be used when ordering Schwan's ice cream and 10% of the sale will be given to the Haston Library. We brainstormed a bit for ideas as to how to get that information to library users. - Electrician Ken Whitehead has done a few necessary electrical projects. - Ken Kane is finishing the bookcase for the Children's Room. The minutes were approved.

The Haston Library Fund has provided \$100.15 in interest.

Old Business:

Summer camps were discussed. The library affiliation with the summer camp program was questioned as there is a cost for children to attend. There is a profit made by the presentors, as well. The motion was made and seconded by Sue that we remove independent programs from the Haston Library summer flyer. The motion was seconded by Carole and after further discussion was amended by Nancy J. to state that programs not sponsored by the library will not be facilitated by the library. The motion was approved.

Town Meeting dinner profit is \$700. Sue suggested that we revise the list for food donations next year by adding new names or giving donors more choice on what to provide. Thanks have been given to Charlotte Mercy for the 10 dozen donuts and to the ladies at the Homestead who furnished desserts.

New Business:

Bryant tabled Election of Officers until next meeting.

The Memorial Day Parade was brought up. Kathleen noted that this summer's reading program is titled: *On Your Mark, Get Ready, Read*. She has a banner for the parade. Seeds are at the library and trustees will bring candy for the parade.

Haston Library By-laws were reviewed. Suggestions for changes were made and will be ready for the next meeting when the Personnel Policy will also be reviewed. The updates on the by-laws will be on the agenda for a vote at the May meeting.

A motion to deal with policy changes as a first order of business at the next meeting was made, seconded and approved.

Also noteworthy is that there are two publications to be added to trustee's manuals. The town auditors provided the library with a *Procedure for paying bills* and an updated *Manual for Vermont Library Trustees* is also available. Each trustee should have one of each for his/her notebook.

Respectfully submitted,

Nancy Magnant (vice-chair) for Deb Grennon (Secretary)