

## HASTON LIBRARY MEETING MINUTES, JUNE 1, 2017

Call to order 6:03pm

*Agenda – Amendments none Attendance –Paula Tremblay, Kathleen Engstrom, Carole Richard, deb Grennon, Nancy Jewett, Linda Hartman, Linda Childs. Trustees Jeffry Teitelbaum and Nancy Magnant were absent. Comments from Citizens Present-none Librarian’s Report Nancy J. moved to accept report. Carole R. seconded Discussion: Trustees appreciate seeing three years’ data. There have been big changes in three years with many numbers declining. Juvenile visits are down and Young Adult visits. The visits do not include programming numbers. All Approved motion to accept librarians report. Financial Report Nancy J. moved to approve. Paula T. seconded Discussion clarifying revenue and accounting language. “Estimated revenue” for town contribution is the actual amount. The “uncollected balance” showing in negative is actually greater than the estimate. There was also a discussion about grant moneys for summer programming possibly carrying over if programs happen in next fiscal year, after July 1. Kathleen will clarify the \$530 grant amount with Lisa. All approved motion to accept financial report. Meeting Minutes Carole questioned the rug being ordered without motion. It was clear from previous meeting that a children’s space rug was being ordered and a general agreement that no motion was necessary. The libraries at school and in other public spaces have similar floor coverings. The new rug coming is oval shaped with children holding hands around the world. All approved motion to accept May meeting minutes.*

*Correspondence: Kathleen explained*

❖ *The Haston Library will participate in Passport to VT Libraries*

*program with potential prizes for patrons. ❖ There will be a Community Garden Celebration with Pizza Oven -*

*July 29, 2017 here at the Library with music and recreation. Kathleen has gone to lengths to partner with organizations to acquire the oven and all the food and entertainment. ❖ We renewed the contract with GMLC Pilot Delivery Service System*

*- June 30, 2018 ❖ Library profited from Schwan's = \$10.16 ❖ Librarian organized a Compost Workshop with NWSWD, Aaron*

*Sheperd at 6:30-8pm on June 20 here at the library. Composters made available at reduced rate thanks to collaboration. ❖ Banner - patron offered to help pay for a Haston Banner for parade and other times when programs are off-site. There is discussion about a logo and strategic planning, so trustees would wait a bit to order. Typically, it is used at Memorial Day parade so there is time. ❖ Kathleen wrote and recieved a CLiF Grant, which will bring an*

*estimated \$4,500 to the library and our town! Nancy and Joyce at Franklin Central School are wonderful, making notable contributions to the successful effort. The school will receive \$500 in books, library \$2000 in children's books, 2 author/events at school, local book giveaways for preschool and local childcare. Programming funding for Makey Makey and scratch coding programs. Old Business:*

✓ *Bluehost – Trustees checked out a molecule of the history Art*

*created, Wow! It is agreed, fantastic! ✓ The worksheet, “Whose responsibility is it?” was tabled until next*

*meeting or when full board can participate in answers. ✓ Memorial Day Parade was a great success. Linda and the entire board*

*appreciate all the effort made for the display and especially Paula's effort. Paula will send thank you notes to appropriate community members. ✓ Bake Sale - Fireman's Barbecue, Saturday, July 1, 2017 was planned.*



*Trustees will bake pies and other things to sell. There will be two shifts at event. 3-4:30- shift is Paula T., deb G., Nancy M., and Jeff T./ Linda will bring cash box to Library ahead of that day / deb will meet Paula at 2:45 at Homestead to pick up food. Kathleen and Linda will get deb the cash box and price list, etc.; 4:30 till ? is Carole R., Nancy J., Linda H. ✓ Financial report emailed to board- thank you to Sara and Lisa at Town*

*Offices ✓ Trustees watched educational video, “Short Takes for Trustees – Strategic Planning” at <https://idp.ala.org/idp/Authn/UserPassword> ✓ Log in:*

*vt-short-takes ✓ Password:*

*green1791 New Business:*

*➤ Strategic Planning Committee Report discussion about timing and librarian role of getting demographics populations, etc for Franklin. Summer programming is here and busy open hours, so trustees can expect some numbers in September/October. Meanwhile trustees will continue to engage community members like school (particularly around comprehension issues in reading), Franklin Homestead, Afterschool programs and Planning Commission. Trustees try to attend June 21 Municipal plan meeting at Felco room/ Strategic Planning Meeting with Community Organizations ➤ Haston Library Banner - Logo - Marketing program for library was discussed earlier in meeting, will occur closer to strategic plan meetings. Other Business:*

*▪ none Executive Session not necessary Adjournment Motion made to adjourn by Nancy J. Seconded by Linda H. All approved adjournment Next Meeting: Thursday, July 6, 2017 at 6pm*