

HASTON LIBRARY

Meeting minutes

NOVEMBER 9, 2017

Call to order at 6pm

Agenda - Amendments - Paula and Kathleen would like to update us with the Recreation meeting

Attendance- Librarian: Kathleen Engstrom, Linda Childs; Trustees: Jeff Teitelbaum, Paula Tremblay Nancy Magnant, Linda Hartman, Nancy Jewett, Carol Richards, deb Grennon; Citizens: Susan Clark & Kimberly Gates-Maynard

Comments from Citizens Present

Historical Society members Sue Clark, Kimberly Gates-Maynard shared opportunities to be added to the strategic plan. Library is a great source for resources and so is the Franklin Historical Society. The library and historical society fit naturally together. Opportunities include: presentations, work together on the collection, have a shelf at the library, make more resources available, especially targeting the history of Franklin, such as a binder targeted with key resources. Other items to be shared for additional access and in-house circulation could be: the Gazetteer, Martha Towle's book, and the molecule project. Meetings might occur between organizations to investigate collection and coordinate with the Town Clerk regarding cemeteries. The Historical society also acknowledged the need to make notes from 1989 to 2017 to the history.

Approval of

Meeting Minutes are accepted

Page 2 scratch 10%; add banner price rough estimates

Page 3 take off the question mark after Linda Hartman

Add the word hall to Town _____

Librarian's Report Carol Richards Moved to accept

Paula Tremblay seconded

Comments: very impressed by event numbers attending events, tractor day was most ever, community/volunteer support and donations of food, pics on the website, Brown Girl Dreaming event with youth

All approved

Financial Report Linda Hartman Moved to accept

Seconded Nancy Jewett

Comments: page number 1of3 is unfamiliar to board, Trustee Chair will get clarification from Treasurer

All approved

Correspondence

CLiF Events Kick-off

Cancelled due to windstorm, rescheduled for Tuesday November 21st at 8:15 at Franklin Central School

Tractor Day - Attendance over 100 with many new faces and lots of community support including food and conversation

VOKAL and GMLC Drive increases for 2018-2019 are included in the budgets. \$204 is the total of all increases including Shelburne Museum and VT State Park pass

Trustees informed that Mark Vincy is painting ceilings and window sills; there are cracks to be taped with bonding material. Sheetrock is a more permanent fix, which is up to the town, comes out of town budget.

Brown Girl Dreaming Program via VT Humanities Grant & Bookmobile

Is a collaboration with 6th grade, Nancy Wilson and Bookmobile

Students made cornbread and sweet tea. They are working on "I am from" poems and will meet one more time with artwork to display at Franklin Central School.

Vermont Farm Kids movie- scheduled for Nov. 17, 3:30pm,

Is part of VT Agricultural week, supported by Annie Wagner and Franklin School

Old Business:

2017 Annual Trustees and Friends Conference

Carol and Nancy attended, very good and lots of ideas to raise money, etc. Nancy will share list with Strategic Planning Committee to be added to the SWOT analysis.

Strategic Planning Committee Report

The SWOT analysis data is housed on the library Google drive and was shared with Trustee Board. Questions from the committee include: How do we rate the community suggestions? Do we write the plan and come back to board? How long is the plan? The sense is that programs, access and collaboration are the general. No one objects to committee formulating the plan and all are amicable to creating three goals with objectives. Additionally the thought behind three year plan, versus five, was discussed with no objections. Committee will meet Tuesday at Haston Library at 5pm.

Banner- no update

Monthly Policy Reviews -

Policies of the Haston Library - Reviewed no changes November 09, 2017

Hoedown - \$230 had quite a bit of food, mostly baked goods leftover

Memorial donations- were discussed

Wing chair slipcover - was discussed

There is a local listing for upholsterer in phone book; also have the premade cover at JC Pennys, approximately \$84. Trustees remember that the chair is a memorial donation and will be labeled as such.

Linda Hartman moved order blue slipcover from JCPenny's as soon as possible

Jeff seconded -

All approved

Budget Committee Report and plan to use next meeting for bulk of meeting 2018 budget plan and detailed report was discussed

Next steps, next meeting approve with salaries

Library volunteer to cover the desk-was discussed

Recreation meeting update- next 8 weeks include plans tree lighting Friday, December 1 and homemade ornaments; as well a parade before Christmas, beginning at Homestead with cocoa and cookies, continuing on wagon with caroling, tractors, four-wheelers; & perhaps the Polar Express train. Winter Carnival is scheduled for February 2 to include stargazing at baseball fields.

New Business:

End of year statistics

Other Business- *Vermont Department of Libraries statistic survey* is now open; Librarian would like to know what information the trustee board like for end of year report, discussed.

Trustees will bring individual written evaluation of librarian as it pertains to job description to next meeting. Librarian's evaluation will be finalized in January 2018.

No Executive Session necessary

Next Meeting: Thursday, December 14, 2017 at 6pm



Adjourn at 8:16pm