

Haston Library

Trustee Meeting February 8, 2018

Call to order 6:04 PM

Attendance: Nancy Magnant, Carole Richards, Nancy Jewett, Linda Hartman, Linda Childs, Kathleen Engstrom, Jeff Teitelbaum, Paula Tremblay

Agenda amendments: None

Comments from citizens present: None

Approval of meeting minutes from January 11, 2018.

Accepted by President Nancy Magnant

Approval of Librarians Report

Moved to approve by Linda Hartman; seconded by Nancy Jewett

Motion passed

Approval of financial report

Discussion regarding explanation of LCCA donation and NCSS grant located in “income” column. Nancy explained that the income stated under the gifting policy can be obtained anytime from the town office. As stated in the financial report and policy, \$300 dollars is the amount of money that must be reached before the gifting policy comes into effect.

Move to accept by Linda Hartman; seconded by Jeff Teitelbaum

Motion passed

Correspondence:

Play away Audio Books: sample shown and explained how to use by Linda Engstrom. This type of reading material costs approximately \$65 dollars.

Old Business

Giftng Procedure- reviewed by Nancy Magnant with financial report segment of meeting.

Reviewed Lending Policy of Telescope and snowshoes.

Kathleen Engstrom proposed that the policy for snowshoe lending be changed from 4 days to 1 week.

Motion by Jeff Teitelbaum to increase lending time for snowshoe checkout to 1 week from 4 days. Seconded by Linda Hartman

Jeff also asked about policy regarding loaning of the telescope and the liability of damage and missing parts upon return. Linda Childs and Kathleen Engstrom provided explanations.

Nancy Magnant inquired about developing astronomical program/club for Franklin youth

to learn more about this learning tool. Kathleen stated that local youth leaders have made recent inquiries regarding this topic.

Banner: Carole R. spoke with Priscilla at Grizzly Graphics regarding the banner and the possibility of multi-color graphics. This may not be possible. We will revisit at our next meeting. Hope to have a banner by the Memorial day parade.

Strategic Planning Committee Report:

Jeff T. provided presentation of spreadsheet from the last meeting of this committee. Goals were reviewed and asked all trustees to provide input on the goals before they meet again in March. If possible before town meeting for this information. Discussion of book marking goal ensued. Possible state representative at a trustee meeting to explain this process and why it is so time consuming in comparison to other programs.

Library Volunteer: Hourly wage and paid training requested. Kathleen will check with the state regarding liability of this type of staff. Tabled until next meeting.

Town Meeting Dinner: Linda H. provided lists to trustees and assigned tasks to each member. Tasks were explained and reviewed. Dishes should be marked as they arrive.

Trustee Nominations: We have 2 willing community members- Stacy Tremblay and Sue Clark

Suggestion Box: Now in place- no entries as of yet.

Summer reading program incentive:

Question regarding use of the Mason Memorial Donation for this program. The trustees felt at this time that these funds were greatly appreciated at the community Polar Express celebration. Books were provided to all children in attendance and the family of Patricia Mason were appreciative of this. We would like to continue use of these funds towards that celebration. Other ideas for incentive gifts included, raffle gifts, ice cream coupons, and Linda E. will check with Pizza Hut for any incentives they may have.

Music Fundraiser: Linda E. sent a link for all to review. Jeff moved to table until our next meeting. Seconded by Linda H.

New Business:

Community phone book. Linda Hartman presented a community interest in an updated phone book of our community members. Will bring information to next meeting what trustees will need to do to provide this service.

Outgoing Members: Both Nancy's were thanked and given our appreciation for the community service that they have provided during their terms.

Nancy Magnant outgoing chair of the trustees reviewed a list of tasks accomplished during her

tenure and also upcoming tasks for the trustees. This is kept in the front pocket of her Library Trustee binder. Nancy was again thanked for her organization and ability to keep us on task.

19:30 Motion to adjourn by Paula Tremblay; seconded by Linda Hartman

Respectfully submitted,

Paula Tremblay