

Haston Library

Trustee Meeting March 8, 2018

Call to order 6:04PM by Vice Chair Linda Hartman

Attendance: Linda Hartman, Carole Richards, deb Greenon, Linda Childs, Kathleen Engstrom, Jeff Teitelbaum, Susan Clark, Stacy Tremblay, Paula Tremblay

Agenda amendments: deb Grennon moved that election of Trustee officers and introduction of new trustees be placed at the beginning of the meeting. The move was seconded and approved.

Noted at this time: Linda E. Placed in hand out to each member information from Vermont League of cities and Towns open meeting laws. This information included quick guides and changes from past information. Each member will replace old information in binders with this updated information.

New Business:

Election of officers:

Jeff T. Nominated deb Grennon as chair- seconded; No other nominations
deb Grennon elected as chair

Carole R. Nominated Susan Clark as vice chair- seconded- No other nominations.

Susan Clark elected as vice chair.

Paula Tremblay volunteered as secretary- no other nominations

Paula Tremblay elected as secretary.

Carole Richards nominated as treasurer by Jeff T- seconded- no other nominations

Carole Richards elected as treasurer.

Introduction of new trustees:

Stacy Tremblay- gave introduction of self and involvement and interest in Haston Library leading up to Trustee election

Susan Clark: past trustee returning to serve the community and library as a Trustee.

Approval of meeting minutes from February 8, 2018

Moved to approve by Jeff T. And seconded; discussion; correction of names under correspondence from Linda to Kathleen and also under Music fund-raise from Linda to Kathleen. After these corrections move to accept by Jeff T. seconded and approved.

Approval of Librarians Report

Moved to accept by Linda H. seconded and accepted

Approval of Financial Report

Moved by Linda H. And accepted; discussion: Explanation regarding \$622 under misc.; Also pointed out to new trustees that printouts regarding memorial donation can be obtained at any time from the town clerk office. More explanation at the next meeting.

Correspondence:

Marc records, cataloging and bar coding-Kathleen demonstrated how this is accomplished using the current library system used in the state for cataloging and bar coding. This is an extensive type system.

VTLIB- Kathleen reviewed that this grant will continue through 2018 with an amount of money \$375 through the Department of Libraries money.

Non-traditional items-Kathleen passed out a flyer from the St. Albans Free Library regarding items loaned out to patrons. This is a comprehensive list of items. More can be explored at their web site: www.stalbansfreelibrary.org

Art Bop- May 12 FLARE (Franklin County Library Arts Program)Fliers promoting this event will be coming. The FGI Bookmobile will be coming to this event.

VLA - Kathleen has currently not been provided a substitute list.

Trustee retreat with Lara Keenan- Lara is a library consultant and has asked for input on what would work better for this event, a week-end or evening. Revisit at the next meeting.

Old Business:

Banner: Purchased and used during Franklin town meeting day. The banner is completed in 3 colors with the artist name also included. We plan to use at several library events during the year. Many thanks to Carole and Grizzly Graphics for this beautiful banner.

Strategic Planning Committee report- No updates and no input from trustees at this time. Plan to meet before the next meeting.

Library volunteer- tabled until the next meeting or until VLA presents a substitute list to Kathleen.

Town meeting dinner- \$589.16 money collected. This amount includes \$145.00 from the donation jar on the coffee/doughnut table. Though the crowd was smaller than usual, the donations toward the library were generous in food, money and participation.

Phone Book Fund-raise- A list of past advertising patrons and amount of ad cost passed out by Linda H. All names on the list were divided among trustees to approach these patrons. Phone books will be supplied to full page advertisers free of charge. All moneys and advertisements should be returned to Linda H. By April 1. This is a slow business time at the phone company and having all of the information now will make Kim and Linda H. Work on the book easier to accomplish. Due to the efforts put forth by Kim the phone company will not be charged for their supplement in the book.

Floor Refinishing- March 11-17; The library will be closed during this time. Notices have been and will continue to be posted to the public. Help will be needed Saturday March 10 to move and secure library books, shelves and computers. Three select board members are volunteering and more help will be needed starting at 1pm. Please come if you can.

Other Business:

Linda H. Asked Kathleen if the library still helps with creating resumes. Yes, this help and service is available. Susan C. Informed the trustees of an art exhibit that was created in the Franklin Central school that will be traveling to MVU and the Statehouse after presenting in

Franklin.

7:04 pm Motion to adjourn by Linda H. Seconded and motioned carried.

Next meeting Thursday April 12, 2018 6:00

Respectfully submitted,

Paula Tremblay