

## Haston Library Trustee Meeting April 12, 2018

Attendance: deb Grennon. Linda Hartman, Linda Childs, Kathleen Engstrom, Jeff Teitelbaum, Susan Clark, Stacie Tremblay, Carole Richards, Paula Tremblay

Call to order at 6:00 PM by chair deb Grennon

No citizens present for comments

Approval of March 8, 2018 minutes motioned by S. Clark and seconded. Correction of name spelling Stacie Tremblay, deb Grennon. Motion passed

Approval of financial report moved by S. Clark and seconded. Motion approved and passed.

Approval of librarians report moved by L. Hartman and seconded. Discussion regarding interview of paid sub that was done. Questions regarding who is responsible for hiring of personnel for the Haston library ensued. Is it the responsibility of the selectmen, trustees, librarian or all of the mentioned. Will discuss further at the next meeting.

Correspondence: None

Old Business:

1. Strategic Planning committee Report- deb G. explained the 3 year chart submitted for all trustees to review before the next meeting. This plan also included a cover letter explaining how the committee came to this plan. Part of the implementation of this plan will include a review to tie in with the Vermont library consultant, Lara Keenan. Sue C. also discussed the presenting of books in matching cloth theme bags to new community families. Sue is part of an active

sewing/quilting group that could assist with this project. Jeff made a motion to pass with plans for adoption of the strategic plan with changes as needed and further discussion at our next meeting. Motion seconded and passed. Further discussion at next meeting.

2. Phone book fundraiser- Update by Linda H. Ads. discussed. Will we give free book to full page ads? Previously felt that this was possible and will continue with that thought. Linda would like to have all ads in by Tuesday April 17, 2018. Also brought to the table a question of while we are printing these books, would the trustees approve of printing more of the cookbooks from a previous fundraiser. There was a unanimous agreement that this is a great idea. The number of cookbooks to reprint decided on is 50. It was felt that this is a number that could easily be sold.

#### New business:

1. Trustee committees:

Maintenance- Jeff T.

Strategic Plan- deb G., Paula T., Jeff T.

By Laws- Sue C., Stacie T.

Personnel- deb G., Stacie T., Paula T.

Fundraising- Linda H., Carole R.

Representatives per Strategic Plan:

Historical Society- Carole R., Sue C.

Recreation Committee- Paula T.

LCCA- will decide before their first meeting

Homestead- Will research who to contact

Fire Department- As needed

2. Memorial Day Parade:

Theme this year- Libraries Rock!; Reviewed what was done last year.

Trailer from Curtis Ploof; Driver Todd Beauregard; Hay bales from

Nancy Magnant, Bunting from Kim Gates. Everyone start to think about decorations. Trustees will walk with the float and pass out candy. Further discussion at the next meeting.

3. Trustee Potluck with Lara Keenan

Tentative date: Wednesday May 9th at 4:30 PM

Hot dishes: Paula T., Linda H.

Bread: Jeff T.

Salads: Linda C., Kathleen E.

Fruit salad: Stacie T.

Maple Squares: Sue C.

Milk: deb G.

4. Vermont Library Association Conference- May 18 at Lake Morey

Kathleen and deb will be attending. Placement for Stacie to attend if able to go was made. Agenda for this conference is on-line. Cost for attending is \$75/person.

Other Business:

Questions of when do we need to warn a meeting were presented.

The answer is only when there are more than 4 trustees present and business is discussed.

After evaluations January 11, 2018 were reviewed where is the final copy. Jeff T. will research this and present further information at the next meeting. Further review at executive board next meeting.

Move to adjourn 7:15 PM by Sue C. Seconded and move to adjourn passed.

Next meeting: May10, 2018 6:00PM

Respectfully submitted,

Paula Tremblay