

December 13, 2018
Haston Library Trustee Meeting

6:05 PM Call to order

Present: deb Grennon, Susan Clark, Carole Richards, Linda Hartman, Jeff Teitelbaum, Molly McGinty

Agenda amendments: None

Attendance: Stacie absent for new baby Alexander. Congratulations Stacie and Dan!

Comments from Citizens Present: None

Approval of :

Minutes from November 8, 2018- Sue motioned to accept and it was seconded.

Discussion: Minutes can be abbreviated. Deb moved to keep minutes as currently written and seconded. Motion passed.

Librarian's report: Monthly report was reviewed. Large program attendance due to tree lighting event at the library in partnership with the Rec. department.

Strategic plan was reviewed for year of 2018 and accomplished goals. All goals met with exception of creating " New Patron " packet. Molly has met with the Homestead director and is planning a storytime for adults there. Technology BeeBot's need a mat. Deb made a motion for Molly to explore and make a purchase as needed for this. Motion was seconded and passed.

Financial Report: Financial report reviewed. Discussion of increasing postage allotment in the budget due to the cost of stamps increasing in January 2019. Sue made a motion to increase postage in the budget. Motion was seconded and passed. Molly will take cash on hand to purchase stamps now.

Correspondence: deb is developing a letter to be submitted in the town report for Town Meeting Day. Asking for any news that should be included. This is a review of the past year events. We will communicate our strategic 3 year plan and our new librarian among other news items.

Old Business:

Budget. Communication has been made with Lara at VCCT regarding developing a reserve fund for the Haston Library. Lisa at the town clerk's office will also communicate with the VCCT about how to word the warning then present it to the selectboard for acceptance. Discussion after included making a reserve fund policy or redo the gifting policy to include the reserve fund.

Jeff motioned to propose a 2019-2020 budget of \$42,448.80 and submit a total income of \$41,700.00. Motion was seconded and passed. deb and Carole will present this budget to the selectboard Wednesday Dec. 19th at the selectboard meeting. All trustees are welcome to attend in support of the budget.

Thank you notes: For the Harvest Fun day have been sent.

Inventory update: included with strategic plan discussion. Molly is currently working on the annual state report. This is time consuming and important information about our library and its operation in the community.

Volunteer duties and expectations: Molly can set the needs and how this is done.

Books for babies: "1000 Books Before Kindergarten": 11 book pillows given so far. We will try for more promotion at all Haston Library events.

New Business:

Polar Express- the Haston Library will have the comfort of Curtis Ploof's Red Bus to set up book give away. Linda will be present with her grandson to help pass out books. Others will be attending. Set up starts at 5:30pm in the school parking lot.

Playground : update about new playground committee developed for replacement the old school playground.

Crossroads Friday Expansion Program: Molly is working with Carol Lissette who runs this program. This will be a grant funded after school program held on Friday's. Discussion about the length of time and nutrition provision. Molly will gather attendance data in current programs. This will not go live until July 1, 2019. Molly included several handouts; FNWSU After School and Summer Program; Haston Library Friday Program Expansion; Haston Library Expansion Proposal.

Calender Closure dates for the library- these are in the Policy book.

Calender- Molly presented another comprehensive calendar of events for the month of January at the Haston Library. Molly said that storytime participant numbers are down. She has spoken with Jen Dewing about times to offer for increased participants. Molly will set library hours to be open for storyhour increase participation. ? trial run in the spring.

Polar Express- already discussed. Molly will participate if able.

Rise Vermont grant narrative publication: Molly submitted a narrative report and included pictures describing how the mini grant of March 2018 was utilized. Rise Vt published this on their blog!

Other Business:

Outgoing members: Linda and Carole. Carole is not eligible for another term, Linda is. We will pursue members in the future with hopes that Linda will return and perhaps Carole as member at large. We thank them both for their tireless work and expertise.

No executive session needed

07:30: Motion to adjourn by Sue and seconded. Motion passed.

Next meeting: Thursday, January 10, 2018.

Also meeting with Selectboard to approve budget Wednesday, December 19, 2018 6pm in the Felco room.

Respectfully submitted,

Paula Tremblay, Secretary