

Haston Library Trustee Meeting

June 4, 2019

5:00- Call to order- Pot luck dinner served

Agenda amendments: Add correspondence prior to old business.

Attendance: deb Grennon, Sue Clark, Jeff Teitelbaum, Molly McGinty, Stacie Tremblay, Pam Deuso (left after delivering yummy stew- personal matter), Paula Tremblay (Linda Hartman on assignment- reporting softball score!)

Comments from citizens present- None

Approval:

Meeting minutes-May 9, 2019- Sue made a motion to approve minutes and it was seconded. Discussion- Noted misspell of Molly's name.

Motion passed.

Financial Report- Sue made a motion to accept and it was passed.

Discussion:

1. The new librarian accepted the position at \$15.00/hr. After a 6 months probation a performance review will be conducted for continued employment and potential raise.
2. Any substitute clerk will be paid at a rate of \$12.00/hr; this is the same rate as our current clerk.
3. Fee for website will be placed on hold with possibility of use in future program funding.

Motion passed

Librarian's report- Jeff moved to accept and it was seconded.

Discussion: We have 2 new passes available for patrons: The Saint Alban's Museum and the Old Stone Museum. Pool Passes for the Saint Albans Pool are forthcoming from Rise Vermont.

Motion passed

Bi-laws review: Policy of lending agreement for the Orion Telescope, snowshoes and kindle reviewed and accepted as presented by Stacie. Will add new fishing pools to policy and ask for donation only if damaged.

Correspondence: Library key returned by Amy Kemp.

Old Business:

1. Review of reserve fund- placed on hold until Josh is ready to assume responsibility.
2. Memorial day review- All went smoothly. Many books taken from give-away table in front of the library. Chairs placed for Homestead residents were used appropriately.
3. Crossroads- Molly notifies supervisor of staffing change and we are no longer included in this activity.
4. Summer reading program: Folders sent to school
 - June 22- Back Pack theater at the town hall.
 - July 9- Pollinator Program at the town hall. Craft is t-shirts. Possibly pre-register or just order more t-shirts to assure that enough are on hand.
5. Coverage of library hours for June: Janet= June 7 and 10; Josh starts June 18. Val will cover all other hours until then. Thank you Val!!!!
6. Community updates: LCCA book drop- "Take One Give One", deb will find out where LCCA wants it placed.

7. Bake Sale at Fireman's BBQ July 6th 4-6; Sue will get money bag; deb will ask Sally at the homestead if residents would like to supply baked goods. Cookbooks and Telephone Books will be on sale. Sue, Stacie, Paula and Josh will man the desk. ****Update***** Time of BBQ 3-6.

8. Sue recently attended a workshop for libraries and trustees. Some highlights: Fundraising- Selling old books on e-bay; Roles and Responsibilities or "How to Keep/Retain Trustee's".

Other business:

Personnel Policy- according to the town policy any employee that works more than 26 hours a week is entitled to single health insurance. Jeff and deb will attend a selectboard meeting to be certain that our policy aligns with the towns.

A motion was made by Sue, The library trustees will approach the Franklin selectboard with the possibility of aligning with town policy, offering health care benefits to the Haston librarian. The motion was seconded.

Motion passed.

Next meeting, July 11, 2019 6pm

6:20- Motion by Jeff to adjourn and seconded.

Motion Passed.

Respectfully submitted,
Paula Tremblay