

Haston Library Trustee Meeting

September 12, 2019

6:01 Call to order by deb Grennon

Agenda amendments: Director's activities will be moved to the Librarian's Report

Attendance: deb Grennon, Sue Clark, Paula Tremblay, Linda Hartman, Pam Deuso, Jeff Teitelbaum, Stacie Tremblay, Josh Worman

Comments from citizens present: None

Approval of :

July 11, 2019 minutes: Linda moved to accept the minutes as written and it was seconded. No discussion.

Motion passed

Financial Report: Linda moved to accept the financial report and it was seconded. Discussion: Under misc. Items there is no line for Grants- all monies seem in order and accounted for. Reserve fund of \$3600 must be spent by June. There is an upcoming event that will use some of this fund- books for the Polar Express Celebration.

Motion Passed

Librarian's Report:

Josh will attempt to reschedule the Pollinator Program again in October. The program was not well attended, however there was a special event at Lake Carmi at the same time of the program. Patron visits and numbers remain consistent with the changed library hours.

Josh has made connections with the LCCA for Summer Programming in 2020- The Little Book Library has been successful this summer with positive community feedback.

Josh attended a "Library Passport Program." He visited libraries in Montgomery, Newport and Derby Line. Very interesting and insightful. Josh has begun his journey of certification orientation.

Josh also attended the recent FLARE meeting. Included in this was information regarding, CLiF conference, A Fairytale Festival in southern Vermont and a Red Clover conference.

Bi-laws review: Stacie presented updated/final revisions of policies involving: Fishing Pole, Kindle Lending and Eating in the Library. Sue made a motion to accept these revisions as written and it was seconded. Discussion included that the fishing pole should probably be replaced with a more durable one. Also discussed was the Kindle which has been out for quite a while to the same patron.

Correspondence:

Josh sent a thank you note to a summer resident for a donation of money to the library.

Sue sent a thank you to Nancy Wilson for her donation of cow cookies for the summer calf program. A thank you for the farm supplying the talk was created with the help of Josh and deb and presented at the end of the program.

Paula received an e-mail from Molly that included a script for a play that could be performed by the afterschool program.

Old Business:

Community updates: Rec. Department-Glow Run Saturday Oct. 12; also a soccer tournament that day. Try not to schedule Tractor Day then.

Oct. 25, Friday: Trunk or Treat in the school parking lot 6:30-7:30- Paula will provide a trunk for treats. Please bring a bag of treats to share.

Nov. 16: Double event: Kids Paint and Sip- All donations to Brady and Vender Fair 9-3; Location of Vender Fair= Town Hall; Paint and Sip- Church basement next door.

No date for tree lighting but Santa will be present for pictures.

Polar Express- Book give-away at the library- Wagon will drop off and pick up.

Capital Procurement: Josh found a suitable replacement chair upstairs! Way to go Josh!

Library Hours have remained consistent with patron visits.

Preschool Events- story time still lacking numbers. Stacie and Pam will help Josh in creating programs and getting the numbers up. Some of the strategies discussed were notice to go out with pre-school letter from Jen, notices on Facebook and creation of Storytime programs.

New Business:

New custodian- Linda will be retiring soon. Requires 1.5 hours a week. The hiring goes through the selectboard. This will be made known to them by deb.

Vacuum cleaner needs work. The town clerks said that there is a vacuum downstairs available for use.

Water cooler- a suggestion was made to have water available for patrons. The town water from the faucet isn't always drinkable. There is coffee available, therefore it seems appropriate to offer water also. This topic will be revisited.

E-mail/ tech issues. The new e-mail has been promoted and made available. Paula communicated the new e-mail to the Rec. Committee.

Tech issues: The computer from the children's room is in storage now. Molly put it there when created a space for the BeBots. It's 4 years old now and the trustees will support Josh in his determination for its use in the future.

Programming:

Oct. 19th- Tractor Day- Pam/Stacie/Josh committee. 10-12am- Paula will touch base with Dawn Fournier. (They provided the bulk of the tractors last year.)

Elvira Tweet's- Josh thought this might be an interesting way to encourage another group of patrons to become involved in the library. We might even get some tweets form the Haston Library in Massachusetts.

The Haunted Haston- Josh has a vision of age appropriate haunted story time.

Teddy sleepover to be coordinated with the FLARE project.

Puppet theater- Pam brought this up as possible programming.

Other Business:

Friday after-school programming. Hours are 2-6 (includes 1 hour of prep time) Runs for 24 weeks. Totally grant funded. After much discussion it was felt that we don't have the resources for this offer at this time. Sue made a motion to decline this offer for lack of resources at this time. It was seconded and the motion passed.

Budget Committee: Just a reminder that the next years budget needs to be submitted to the selectboard in December.

Personnel Committee: Paula has taken herself off this committee. This leaves 4 remaining members.

Personnel: The town revisited their policy. It now states that a permanent employee works 24 hours/week in a calendar year. As a municipal library should we adopt the town policy. Jeff moved to align our personnel policy to the town policy extending the same benefits as provided to the other town employees and it was seconded. There was much discussion on the effects this may have on insurance selection for the employees.

Motion failed

Jeff made a motion to amend the first motion to be tabled it until we gather additional fiscal information and it was seconded.

Motion passed.

Director evaluation: Personnel committee will meet before it is due in December.

Executive session: Pam made a motion to move to executive session and include Josh also. The motion was seconded. No discussion.

Motion passed.

8:03- Enter executive session.

8:23 Out of executive session.

Linda moved to adjourn and it was seconded. No discussion.

Motion passed.

Next Meeting: Oct. 10, 2019

Respectfully submitted,

Paula Tremblay Sec.