

Haston Library Trustee Meeting

December 12, 2019

5:56: Call to order

Attendance: deb Grennon, Stacie Tremblay, Sue Clark, Linda Hartman, Paula Tremblay, Josh Worman

5:56: Motion to go into executive session by Linda and seconded.
Motion Passed.

6:17 Out of executive session

Motion by Sue to increase the hourly rate of the Library Director 2% in the 2020-2021 budget starting July 1st, 2020

Motion passed

Agenda amendments: None

Public comments: None

Approval of:

Minutes November 14, 2019- Linda moved to approve and it was seconded.

Discussion: Will remove Josh's name and replace with library director.

Motion passed.

Minutes of Personnel meeting November 7, 2019- Linda moved to approve and it was seconded.

Motion passed

Librarian Report: Reviewed number of children at storytime and reviewed progression of Strategic Plan. Everything seems to be progressing in a positive direction.

Financial Report: Sue moved to approve and it was seconded.

Discussion: Reserve Fund is now included as a line item. This will include grants, designated donations and will assist in keeping track of grant funding used for designated funding.

Motion passed

Bi-laws review/Policies of the Haston Library:

Personnel Policy: added Health Insurance and will add explanation at the beginning of the policy for a full time employee. Also replace wording Librarian with Director as requested by current director. Stacie will make the changes.

6:38 Sue moved to exit meeting and go into executive session including Library Director with Trustee's and it was seconded.

Motion passed.

6:43 Out of executive session.

Sue moved to appropriate a 2% hourly wage increase for the Library Clerk beginning July 1st, 2020.

Motion passed.

Correspondence: Josh and Stacie have written thank you notes. A donation was received from Polly Gadbois and family.

Old Business:

Programs and activities recap/updates:

Next year link programs with Rec. department for sign ups. That way we can anticipate numbers for programs.

Tree Lighting: Great numbers, possible add music/sing-along inside instead of a story.

Polar Express: Library set-up at 4:30- Paula will bring a pop-up garbage for outside to collect hot cocoa cups.

Budget update- Reviewed and set to present on Dec. 18th. Selectboard meeting starting at 6:00-Pizza and 6:30 budget reviews.

New Business:

Clerk Evaluation- Done and copies will be sent to the town clerk and the Library Clerk

New Sandwich Board Sign: Josh will look into and purchase as needed.

New folding table to have for events: Sue will take care of.

*****UPCOMING JANUARY 18th EVENT AT THE HOMESTEAD*****

Presented by the library: Jay Barney will provide an informative talk on the "1812 " book in the Felco room. We will need to check with the Historical Society for interest in attending this program. Deb will also check with other book historians about adding to the program.

A light lunch will be provided.

Other business:

*****PARTY***** Thank you Linda for hosting this meeting at your house and sharing Holiday "Spirits" with us!

7:22 Move to adjourn by Paula and seconded.
Motion Passed.

Next meeting January 9th, 2020.

Respectfully submitted,
Paula Tremblay, Secretary