

Haston Library Trustee Meeting

April 8, 2021 @6p

Franklin Town Hall

Call to order: 6:06p by Stacie

Agenda Amendments: None

Attendance: Stacie Tremblay, Jeff Teitelbaum, Carole Richard, Linda Hartman, Loryn Kempton, Katie Tremblay, Victoria Jacobs, Josh Worman-Library Director.

Citizens Present: None

Correspondence: None

February Meeting Minutes:

Linda motioned to approve, Jeff seconded, unanimously approved.

February Financial Report:

Discussed Insurance and Payroll Tax being paid out quarterly. Stacie to check with town clerk about where Vermont Community Foundation Grant will hit and to better understand what is in the reserve fund.

Linda motioned to approve, Loryn seconded, unanimously approved.

Library Directors Report:

Accepted, no changes.

Strategic Planning:

- Josh provided samples of visual identification labels for children's books.
- Josh will find a template in google for the library newsletter.
- Stacie will provide talking points for each partnership meeting for next meeting.
- Suggestions made about library/town clerk sign and how best to utilize front yard space.

Policy Committee:

By-Law Review-

- Stacie presented thoughts on creation of a budget committee, decided to leave as is and add committee creation to agenda for beginning of fall.
- Discussed Personnel Evaluation process, no changes made.
- Wording to be changed from assistant to staff, and Librarian's Report to Director's Report.
- Stacie will present amended Bylaws at next meeting to be approved.

Volunteer Policy/Background Checks-

- Amendment to be made to include volunteers' involvement with children/minors.
- Stacie to present amended Volunteer Policy at next meeting to be approved.

Old Business:

Fundraising: Calendar- Trustees were assigned businesses to sell ads to by June 1. Information about purchasing calendars was distributed in Franklin Central School Newsletter Handout and are available at the Haston Library, Franklin Telephone Co and Franklin Town Clerk's Office.

Vermont Community Foundation Grant- Decision made to purchase 2 new computers and a wireless printer with grant money.

New Business:

Summer Reading Program- Josh is in the developing stages of the programing and has asked Kathy Rouleau to assist.

Clerk Position- Discussed role and needs of clerk position and Val's availability.

Other Business:

Linda spoke about Franklin Fire Dept BBQ in July and possibility of trustees to make baked goods to sell as a fundraising effort at event.

Loryn moved to adjourn, Linda seconded.

Adjourned at 7:48p.

Respectfully,

Katie Tremblay, Secretary