

Haston Library Trustee Meeting

November 4, 2021 @6p

Franklin Homestead Dining Room

Call to order: 6:04p by Stacie

Attendance: Stacie Tremblay, Linda Hartman, Jeff Teitelbaum, Katie Tremblay, Victoria Jacobs, Loryn Kempton, Carole Richard, Josh Worman-Library Director.

Agenda Amendments: New business events to be discussed in director's report

Review and Sign Warrants

Citizens Present: None

Comments from Citizens: N/A

Correspondence: None

October Meeting Minutes:

Linda motioned to approve, Victoria seconded, unanimously approved.

October Financial Report:

Linda motioned to approve, Jeff seconded, unanimously approved.

Library Directors Report:

Lots of events in October!

Katie to send thank you to Homestead for donations of Candy for Trunk or Treat.

Strategic Planning:

Josh provided newsletter for review.

Budget Committee added a line item for non-traditional items

Katie to get contacts from School over to Josh for connect regarding collaborative programs

Policy Committee:

Policies of the Haston Library/Emergency Procedures-policy committee to meet to split Emergency Procedures into its own policy with more details.

Old Business:

Town of ARPA Committee Updates- Info in now available on the town's website

Bookmark Updates- Linda made connection with her contact for printing the bookmarks. Josh to send them what we need.

Budget Committee Updates-still need to determine revenue items to determine how much will be needed from the town. Committee to meet again to finalize and vote on it next month.

New Business

Reserve Fund Review-\$5,000 is restricted to specific items of purchase, \$2,500 has no designation. Josh to speak with Lisa about how to code invoices for specific use of reserve funds.

Other Business/Concerns:

Selectboard budget Meeting Dec 15 Town Hall- Stacie to attend and present Library Budget

Rec Events- Tree Dec 3, Polar Express Dec 17: Stacie to check with Paula Tremblay about events. Library to possibly hand out candy canes at tree lighting. Library to donate books to kids, Homestead to wrap.

Stacie motioned to Move to Executive Session, Jeff seconded.

Moved to Executive Session at 7:04p.

Jeff moved to accept Library Director's Evaluation, with the amendment of Stacie's name added to committee. Stacie seconded.

Exited Executive Session at 7:31p

The next meeting will be held on Thursday December 9th, 2021 at Linda's House.

Linda moved to adjourn, Jeff seconded.

Adjourned at 7:32p.

Respectfully,

Katie Tremblay, Secretary