

Haston Library Trustee Meeting Minutes

May 12, 2022 @6pm

Haston Library

Call to order: 6:00pm by Stacie

Attendance: Stacie Tremblay, Carole Richard, Corinna Stanley, Jen Raynak, Library Director Josh Worman. Absent: Jeff Teitelbaum, Victoria Jacobs, Katie Tremblay.

Agenda Amendment: Remove personnel policy update. This will be tabled until the town policy is completed.

Public Comments: None

April Meeting Minutes:

Corinna motioned to approve, unanimously approved

Review and Sign Warrants

Financial Report:

Stacie motioned to approve, unanimously approved

Josh suggested that Lisa be invited to a meeting to explain the financial report. General agreement.

Correspondence: None

Library Director's Report:

Josh attended a "field trip" with other Library Directors to four NEK libraries. There was cheese.

There is an additional ARPA grant available for \$700, for which Josh will apply.

Victoria and Josh interviewed an applicant for the second staff position. The person hired for that position would begin by leading the children's programming, with the idea that that person would train to be able to fill in for the Library Director when needed. Stacie Tremblay will inquire with Katie Tremblay regarding the applicant bringing their child to the library. Jen motioned to approve Josh offering the job to the applicant if there is an acceptable agreement regarding childcare. Unanimously approved.

Discussed ideas for World Music Day, June 21st. Someone will reach out to Mrs. Dewing or Mrs. McConnell about whether there are percussion instruments available for sharing with attendees for audience participation.

Two canopies were purchased and returned - they were too large to be easily used. Josh will get smaller ones for the library. One will be needed for the Plant Swap (May 14). Stacie will ask about using Katie's.

The newsletter has been published, and includes a "Summer Preview" listing library events.

Josh has completed his certification training, but has not yet received confirmation of completion.

The Plant Swap is this Saturday, from 10am to noon. Trustees will attend, and help set up/break down.

Committee Updates:

Policy Committee: Presented updated Bylaws. Stacie motioned to approve, unanimously approved. Josh will post in the Town Office for the required public 30-day review. Maybe even tonight!

Fundraising Committee: Mystery Box raffle planning is underway. There have been many offers of donations from community members. Josh has contacted Due North, but hasn't heard back yet. Once the date of the drawing is decided, Josh will print the tickets. They will be sold at community events, at the library, and other local businesses. First option for drawing date/event is in August at the Winery, and the second option is at the community dinner. Stacie will enquire with the Rec. Dept. about whether a date has been set for that.

New Business:

VTLIB Governance and Management Consultant Tonya Ryals can be invited to attend a board meeting to share resources and answer questions. There are also training videos available on the VTLIB website.

Other Business:

Memorial Day Parade: May 30th at 10:30am. We will participate with decorated book trucks and wagons, and hand out books that the library is discarding. Decorations will reflect the summer reading theme - "Oceans of Possibilities". Stacie will email Brenna to confirm our participation. Trustees will meet a day or two early to decorate. Josh will ask young patrons if they'd like to join wearing the backpacks. Someone will order small packs of Goldfish crackers to toss to kids.

Website: Jen and Josh have begun discussing an update to the library website. Stacie suggested watching library-specific webinars about using WordPress, the current

framework for the website. Jen will also look into using Weebly, and whether Aspen - the catalog system used by the library - would be a good fit for our website. Jen will include Stacie in communications, and will give updates to the full board as things solidify.

Carol confirmed through historical documents that the Haston Library is a municipal library, and can't be separated from town governance.

Adjourned at 7:26pm

Submitted by Jen Raynak