

Haston Library Trustee Meeting Minutes (DRAFT*)

September 8th, 2022 @6pm

Haston Library

Call to order: 6:01 by Stacie

Agenda Amendments: Add discussion of requests to ban books under New Business.

Attendance: Stacie Tremblay, Carole Richard, Corinna Stanley, Victoria Jacobs, Jeff Teitelbaum, Jen Raynak, Library Director Josh Worman, Lisa Larivee, Rusti Gregory.

Public Comments: Rusti Gregory introduced himself.

Review and Sign Warrants

Correspondence: Letter from Annie Wagner, coordinator of Farm to School Program, requesting a donation. M Jeff SC unanimously to donate \$50.

Approval of Previous Meeting Minutes: M Jeff SC unanimously to approve with an amendment to the language of the last line.

Treasurer's Report: Fundraising has gone very well this summer, and exceeded the budgeted amount.

M Corinna SC unanimously to approve the Treasurer's Report. Discussion about the cookbook and phone book.

Discussion with Lisa regarding process for budget submission and approval. Budget discussions will begin at the October meeting, with final submission to the town by the end of the year.

Reviewed elements of the financial report: some things, such as deposits into the reserve account, are summarized, but detailed reports are available from the Town Clerk. Lisa is looking into whether there can be a read-only log in on the NEMRC site so that Trustees can review the library accounts in the general ledger.

Library Director's Report: It was a busy summer. Lots of great programs, and Sabrina has been doing a good job, although there have been some recent absences.

Programs and events are detailed in the Director's notes. There has been great attendance at both youth and adult events.

Patron visits were consistent. Circulation dropped slightly in August.

Discussion about how to promote and track the non-traditional items. One of the canopies may be able to be checked out, but Josh requests that there be a policy developed before that, particularly in regards to liability. Josh will confirm that the library is covered under the town's liability insurance policy.

Artists are leaving two pieces as a donation to the Library: telephone booth, and "Abbey Road". Victoria suggested purchasing a third piece: the triptych with the picture of the library.

Committee Updates:

Fundraising Committee:

Discussion of re-issuing the phone book and/or cookbook.

Mystery Box Raffle: \$609 raised, and ten mysterious prizes were given away. Big Thank You to Punk for organizing and driving the whole event.

Discussion of doing the raffle next year in a slightly different way. A "Teacup Raffle", with viewable prizes, might be easier to market and sell.

Discussion of offering a wrapping station as a fundraiser, perhaps at a town craft show.

\$2676.71 raised over the summer, all of which will apply to the 2022-2023 fiscal year.

New Business: Review of the library's policy regarding requests to ban books. Jeff brought the "Library Bill of Rights" to the board for review, and pointed out that the form required ("Book Reconsideration Form") to make that request is not available. The other document referenced in the policy is the "Freedom to Read Statement."

All Trustees should familiarize themselves with these two documents in case the board is asked to make a judgement on a submitted request.

There was an incident in which a patron destroyed a book rather than go through the request process.

More research on how other libraries handle this is welcome. Corinna recommends that there be more detailed language about this. Rusti suggested there should be a procedure which the board will follow if a form is received.

The Book Reconsideration Form also needs to be located or created.

The Policy Committee should meet to address this issue.

Old Business:

Trustee Vacancy: Rusti Gregory will join the board, pending appointment by the Selectboard on recommendation from the Board, at least until March.

M Corinna SC unanimously to recommend Rusti's appointment as a Trustee to the Selectboard.

Jen will write to the Selectboard to make the recommendation.

Other Business: none

Member Concerns: none

M Jeff SC unanimously to adjourn.

Adjourned at 7:20pm.

Submitted by Jen Raynak

*Minutes are not yet approved by the board, therefore this remains a draft until the next trustee meeting.