

Haston Library Board of Trustees

MEETING MINUTES

October 13, 2022 6:00 PM

Location: Haston Library and Zoom

Call to Order- 6:06 p.m. by Stacie.

Agenda Amendments- Add Personnel Evaluations under New Business.

Attendance- Stacie Tremblay, Carole Richard, Corinna Stanley, Victoria Jacobs, Jen Raynak via Zoom, Rusti Gregory via Zoom (6:50pm), Josh Worman. Absent, Jeffrey Teitelbaum.

Public Comments- None

Review and Sign Warrants- No warrant for Farm to Table donation. Josh will follow up with Town Clerk and Annie Wagner.

Correspondence- None

Approval of meeting minutes, Sept. 8, 2022- Victoria made motion to approve, seconded. Unanimously approved.

Treasurer's Report- Corinna made motion to approve, seconded. Discussion: Reserve Fund balance \$12,928.93. Stacie will get a print out of reserve fund designations. Discussion on how to use these funds.

Polar Express books will be purchased. Corinna will contact the school to see if there are any specific projects that the library could contribute to. Josh will talk to Paula T. to see if there are community needs where these funds could be used.

Other possible options discussed included; Operation Happiness, Scholastic Book Fair, hosting the Book Mobile, purchasing laptops and/or more items for the 'Library of Things'.

Motion approved, unanimously.

Library Director's Report- Josh reports a busy summer, slower fall, which is usual. Visits have been up, while circulation has been down. Josh also reported that he recently attended a tour of several libraries. Wi-fi usage steadily rising.

Closing reception for the art show was not well attended. The pollinator event was well attended; free flower seeds were given out.

Upcoming program: The Far Traveler: Voyages of a Viking Woman. Oct. 23 at 2p.m. at the Town Hall.

Sabrina has given resignation for the storytime position. Karey Edele has offered to volunteer occasionally and Josh will fill in as needed.

Strategic Plan Updates- Strategic Plan Committee to meet to assess progress for year 2. Discussion of parking and signage for additional parking at park and ride.

VTLIB is holding a Strategic Planning Series starting in Oct. and running through Jan. Stacie will send out sign up info for this.

Policy Committee- Request for Reconsideration Policy/ Form- Josh presented Reconsideration Form. Motion by Corinna, seconded. Passed, unanimously. Policy Committee will make a policy/ procedure to go along with it.

New Business

Personnel Evaluations- Stacie, Victoria, Jen to conduct Josh's yearly evaluation. Josh will conduct Val's evaluation.

Budget FY2024- Budget Committee, Stacie, Corinna, to meet with Josh to draft next year's budget.

Other Business/ Member Concerns- Jen looking for contact/resources for Derby Line library for someone who's hoping to open a library on the San Diego/Tijuana border.

Stacie- Franklin Rec. vendor fair in November. Board previously discussed gift wrapping at vendor fair. Board uninterested at this time.

Discussion of holiday dates, library and town clerk's office have differing days they're closed due to holidays. Tabled for now.

Adjourn- Motion by Victoria, seconded. Motion passed unanimously. Meeting adjourned at 7:12p.m.

The next meeting will be November 10, 2022 at 6 p.m. at the library.

Respectfully Submitted, Stacie Tremblay

Minutes are not official until approved at the next meeting.

