

Haston Library Trustee Meeting Minutes

November 10th, 2022 @6pm

Haston Library

Call to order: 6:03 by Stacie

Rusti has been appointed by Selectboard to join the Board of Trustees.

Agenda Amendments: none

Attendance: Stacie Tremblay, Corinna Stanley, Jeff Teitelbaum, Rusti Gregory, Jen Raynak, Library Director Josh Worman.

Public Comments: none

Review and Sign Warrants

Correspondence: Letter requesting money from Charles R. Bodner. Letter and book received from Senator Patrick Leahy.

Approval of Previous Meeting Minutes: M Jeff SC unanimously to approve.

Treasurer's Report:

Detail of Reserve Fund is included, which shows donations and fundraisers.

M Corinna SC unanimously to accept Treasurer's Report.

Library Director's Report:

Reports will now include statistics on reference questions, as well as a list of the items weeded from the collection. Josh explained the process of selecting which books/items are removed.

Josh pointed out the trend of an inverse relationship between patron visits and circulation over the past couple of years.

E-books are becoming more and more popular.

Asset-Based Community Development - Josh learned about this at a recent seminar, and will work toward doing more.

Josh will collect "snippets" in a narrative form to use for things like selectboard meetings, newsletter, and website.

Corinna congratulated Josh on the recent programming the library has presented.

Committee Updates:

Policy Committee: Reviewed form and procedure for reconsideration of library materials. Corinna suggested that the procedure spell out that the Library Director needs to review the material.

It should also include that the Board may convene an ad hoc committee to review the material.

After discussion, it was agreed that a separate appeal process is unnecessary.

New Business:

Reserve Fund: \$13,348 in fund. Continued discussion about how to spend that money. The reserve fund is not allotment from the town (“taxpayer dollars”), but is collected from donations and fundraisers.

One of the ideas was that we could donate some books to the school library. Corinna initiated this correspondence, and Nancy Wilson (Franklin Central School Librarian) listed certain categories of books that the Haston could contribute. There was discussion of whether to directly contribute money or books, or if there was a way to get materials that could be shared by the school and the Haston. Corinna will get more information from Nancy about a specific dollar range.

We need to find ways to spend the money which align with the strategic plan. Is there value in establishing a more formal relationship between the Haston and the school library?

Is there any way to advocate for the school library at budgeting meetings?

Tree Lighting Dec. 2: Probably nothing we need to do for this.

Polar Express Dec. 16: Josh will order books next week, and let the board know if he needs help with anything.

Old Business:

Budget FY2024: Stacie, Corinna, and Josh met to create the draft budget, which was presented to the board. This does not need to be finalized right away, but the number is important for the discussion with the Selectboard, which will happen in December sometime. There will be an opportunity to adjust things at the next meeting. Final budget will need to be approved by the Town Report printing date in February.

Other Business: none

Member Concerns: Stacie asked about the Children's Garden and planters being cleaned up for the winter. Stacie and Josh will spearhead, and Stacie will send an email to the board in case anyone else can help.

The library should get its own Zoom account. Stacie will put it in the budget in the technology category.

Executive Session: Board into Executive Session at 7:20 to discuss Josh's evaluation.

Board left Executive Session at 7:40.

M Jeff SC unanimously to adjust the Library Director's wage to \$21/hour, effective at the start of the next fiscal year.

The budget will be adjusted accordingly.

M Corinna SC unanimously to accept the Library Director's evaluation for presentation to the town.

M Rusti SC unanimously to adjourn.

Adjourned at 7:42pm.

Submitted by Jen Raynak