

Haston Library Trustee Meeting Minutes (DRAFT\*)

March 14, 2024 @6pm

Town Clerk's Office

**Call to order:** 6:05 pm by Deb Grennon

**Agenda Amendments:** Officer nominations

**Attendance:** Deb Grennon, Jeff Teitelbaum, Millie Richard, Brenna Sturtevant, Allison Franklin, Corinna Stanley, and Library Director Josh Worman, Jen Raynak via Zoom

**Public Comments:** Lisa Larivee gave an update on lift. Lock arriving soon.

**Reviewed and Signed Warrants:**

**Correspondence:** None

**Approval of Previous Meeting Minutes for March 9, 2023 meeting:** M Millie

SC Jeff

Minutes approved unanimously.

**Treasurer's Report:** M Corinna SC Millie to accept report as written

Millie asked where book giveaway money comes out of. Josh replied "the reserve fund."

Jeff asked about expenditures listed twice. Josh said second expenditure is the balance. First month is month to month expenditures.

Treasurer's report approved unanimously.

**Library Director's Report/Strategic Plan Updates:**

March Highlights: Josh reported circulation up, visits about the same. 20 people attended the Many Meanings of Maple presentation. 60 people attended the Siber sled dogs presentation. She will be back to present again with puppies. Story time doing well also. Jeff asked about successful programs to get teens into the library. That is part of the library's strategic plan. Josh reported that when the new position is hired that person will be helping with teen programs.

## **Committee Updates:**

Strategic Plan: Brenna and Deb have written up the plan to share at the next meeting. Deb is wondering if it's written at an accessible level.

Josh will update the contact list for trustees.

## **Old Business:**

**Town meeting wrap up:** Feedback about Meal Train: Need to have phone calls and Meal Train. Also use Facebook, Homestead, church bulletin. Brenna photographed lists of things to do at next year's luncheon. Jen also set up a library MealTrain.

Donations via Square and Meal Train both have a similar fee.

Make a reference book to document details about each activity/event we hold for future trustees.

Total: Approximately over \$1,000. \$10 donation seemed to be a good amount. Many people gave more. Many additional donations were given.

**Franklin County Voices (3/19/24):** Facilitated Discussions- would like library representation at each one to gain community feedback.

Lake Carmi: Corinna, Millie

Building a Welcoming Committee: Brenna, Allison

Recreation and Community Events: Josh, Millie, Allison

Economic Development: Jeff, Deb

## **New Business: Officer Elections**

Chair: Deb

Vice Chair: Millie

Secretary: Jen

Treasurer: Brenna

Motion made by Jeff to accept the slate of officers. SC Unanimous vote.

*Committee Assignments:*

Library Director: Josh

Personnel: Deb, Jeff, Corinna

Budget: Brenna, Millie, Deb

Bylaws: Jen, Millie, Corinna

Strategic Planning: Allison, Brenna, Jen

Fundraising: Brenna, Allison

Maintenance: Jeff

*Eclipse Event/concerns:* Event at field at the school. School will be closed that day. 2:00-4:00pm Sponsored by the Recreation Department and library. Josh met with Stephanie Dewing. Library will be planning a craft activity.

Planetarium lady will be here Thursday, March 28th. She will have 2 sessions at the Town Hall via sign up at the library.

**Other Business/Member Concerns:**

Welcome to Jeff as returning trustee!

Eclipse glasses are in kits and being distributed. Thanks to Victoria Jacobs for working on this!

Motion to adjourn: M Jeff SC

Adjourned at 7:07 pm.

Submitted by Corinna Stanley

The next meeting will be April 11, 2024 at 6:00pm at the Town Clerk's Office.

\*Minutes are not yet approved by the board, therefore this remains a draft until the next trustee meeting.