

## Haston Library Trustee Meeting Minutes

October 10th, 2024 @6pm  
Haston Library  
and on Zoom

**Call to order:** Meeting called to order at 6:03 by Deb Grennon.

**Agenda Amendments:** Add Little Free Library and PTO.

**Attendance:** Deb Grennon, Corinna Stanley, Jeff Teitelbaum, Brenna Sturtevant, Allison Franklin, Millie Richard, Jen Raynak, and Library Director Josh Worman.

**Public Comments:** none

### **Review and Sign Warrants**

**Correspondence:** A letter was received regarding a ten-year-overdue (actually eleven years overdue) book, accompanied by a check to replace the item.

**Approval of Previous Meeting Minutes:** Moved by Jeff to accept the minutes as written. Seconded. No discussion. Carried unanimously.

**Treasurer's Report:** M Corinna to accept the report. Seconded. There was discussion about a petty cash discrepancy of \$4.11, which has been addressed. Accepted unanimously.

### **Library Director's Report:**

Josh reconciled the petty cash on September 5th.

There was good attendance for story time, and Josh was impressed with "Grammie Jen's" skills.

Thanks to those who Allison and Brenna who helped with the Back to School Carnival.

The Association for Rural and Small Libraries conference was very interesting, and Josh was grateful to be able to attend. Josh has invited one of the speakers to present at the VLA conference, which he is helping to plan.

The Crossroads Book Club has started up, and will be doing a program at the Homestead. The Library was listed in the MVSD resources for students.

Josh spoke with Roz King from UVM regarding grants for telehealth clinics through VLA. There was discussion of whether our library has a private enough space, and whether an office downstairs could be used.

Josh met at the Town Hall with Betty Miller of Paranormal Investigators of New England, and experienced some in-person paranormal activity. They are planning a program at the end of November.

Additional details are available in the report.

### **Committee Updates:**

**Little Free Library:** The new library at the ball fields is being used about 40% of the time Allison is down there. Books are coming and going. Millie talked up the libraries with some campers recently. There is also one at the corner of Hanna Rd and Durkee Rd.

**PTO:** Allison attended the recent meeting, and they were happy to see the library represented. Allison began the conversation with Nancy about the spring library visits. They discussed increasing the time to one hour per class, and what we could add to those visits including the possibility of issuing library cards to the students.

**Policy Committee:** The committee reviewed the Volunteer Policy, and, in conjunction with the Personnel Committee, Job Descriptions. The Volunteer Policy was unchanged. There was discussion regarding whether the language in the Library Director description should include consultation with the board regarding hiring paid staff. Josh will rewrite that item, and both will be presented for board approval at the next meeting.

**Budget:** The committee met today, and consulted with Lisa about how the budget is prepared. The cost of things keeps going up, which will need to be reflected in the next budget. The committee will also work to include more staff hours as spelled out in the Strategic Plan.

**Personnel:** The committee met with Josh for his review, and that document is in the works. It will be shared with Corinna who was unable to attend the meeting.

### **Old Business:**

**Trunk-or-Treat:** 10/27 at 5pm. Books have been ordered. Brenna suggested dressing up like old-school librarians. Brenna will decorate her trunk again this year. Set-up is between 4pm and 4:30pm in the school parking lot.

**New Business:** none

**Other Business:**

Thank you to Nilah Cote who has been keeping up the garden. Josh remarked that the wood framing the raised garden is rotting and should be replaced. Allison suggested it might be a good Scout project. Deb will reach out to Andy Godin about whether a class could work on it in the spring in time for the Plant Swap.

There are some bricks coming loose on the exterior of the building. Jeff will talk with Lisa about having someone look at it.

**Member Concerns:** none

M Corinna S to adjourn.

Adjourned at 6:37pm.

Submitted by Jen Raynak

The next meeting will be November 14th, 2024, at 6pm in the library.