

Haston Library Trustee Meeting Minutes* [DRAFT]

November 14th, 2024 @6pm
Haston Library
and on Zoom

Call to order: Meeting called to order at 6:06 by Millie Richard, after a Zoom update.

Agenda Amendments: FCS Book Cart

Attendance: Corinna Stanley, Jeff Teitelbaum, Millie Richard, Brenna Sturtevant, Jen Raynak, and Library Director Josh Worman.

Allison Franklin joined on Zoom.

Deb Grennon was unable to attend.

Public Comments: Sierra attended on behalf of MVU to announce “Haston Library Fridays”, a drop-in session every Friday for high school students. Sierra will run the program, and be responsive to the students’ requests. There are a few ideas, but it will be driven by attendees. There is a registration form which each student must fill out, and it is open to homeschoolers as well as MVU students. The board thanked Sierra for implementing this program.

Review and Sign Warrants

Correspondence: none

Approval of Previous Meeting Minutes: Moved by Jeff to accept the minutes as written. Seconded. No discussion. Carried unanimously.

Treasurer’s Report: M Corinna to accept the report. Seconded. There was a late payment to a credit card which resulted in a small late fee, which was recorded as “Miscellaneous”. Jeff asked about the “Due From/To Other Funds” line. Millie will clarify with Lisa for the next meeting. Carried unanimously.

Library Director's Report:

October was one of those funny months when visitors were up and circulation was down. Libby use is holding steady, and ILL is down slightly.

Program attendance has been very good, and we handed out over 100 books at Trunk-or-Treat.

The Siber Puppy Program was not very well attended, but it happened at the same time as a lot of other events.

Sierra has jumped right in, and it is great to have her back. She got Elvira Haston stickers made, and they're bound to become a collectors' item, or at least a fundraising item.

Jason Barney's book talk was very good. He feels a connection to Franklin, and there might be an opportunity to add the library into his high school tours.

Additional details are available in the report.

Committee Updates:

Policy Committee: The committee reviewed the Personnel Policy and recommended no changes. Josh's retirement may not currently be in alignment, but will be starting in January. Josh will check with Lisa, and the Committee will revisit in January. It will be marked as reviewed and uploaded to the website.

Personnel: The personnel committee will review the hiring item (point 3 under Essential Duties) of the Director Job Description and propose an update at the next meeting.

Old Business:

Budget for 2025-2026: The Budget Committee has tabled a few items in order to compare proposals against the Select Board's budget proposals, particularly in regard to staff compensation. The timing is a little funky with how the meetings line up, and that Lisa will be on leave for much of December and January. There were no huge surprises, but there are always adjustments which reflect how the community is using the resources. And everything is more expensive, especially health insurance. The retirement number will also change, and that information will need to come from the Town Clerk. The committee will need to present a draft that has not been seen at a meeting, but Josh can send the proposal to the board in advance of the meeting at which it will be presented to the Select Board.

New Business:

Operation Happiness: We are doing it once again. The requests will be available at the library, and Josh will drive the donated items to Swanton.

Tree Lighting Ceremony 12/6/24: The event is at 6pm, and Josh and Jen and friends will sing a few carols.

Polar Express 12/22/24: This will be at the church again this year. The Rec Department has added extra “rides”, so we should plan to do some shifts. Bring a space heater if you have one. We can make more decisions at the next meeting. Josh will order books.

Other Business:

FCS Book Cart: There is only a short break between Thanksgiving and Christmas. Brenna will ask Sara Kane to add something in the newsletter about donating books. Allison will ask Rob to update the graphic and send it to Brenna.

Member Concerns:

Executive Session: The board entered into Executive Session at 6:57pm to discuss budget and personnel issues. Executive Session ended at 7:41pm.

M Brenna S to adjourn.

Adjourned at 6:42pm.

Submitted by Jen Raynak

The next meeting will be December 12th, 2024, at 6pm in the library.

*Minutes are not yet approved by all trustees, therefore this remains a draft until the next trustee meeting.